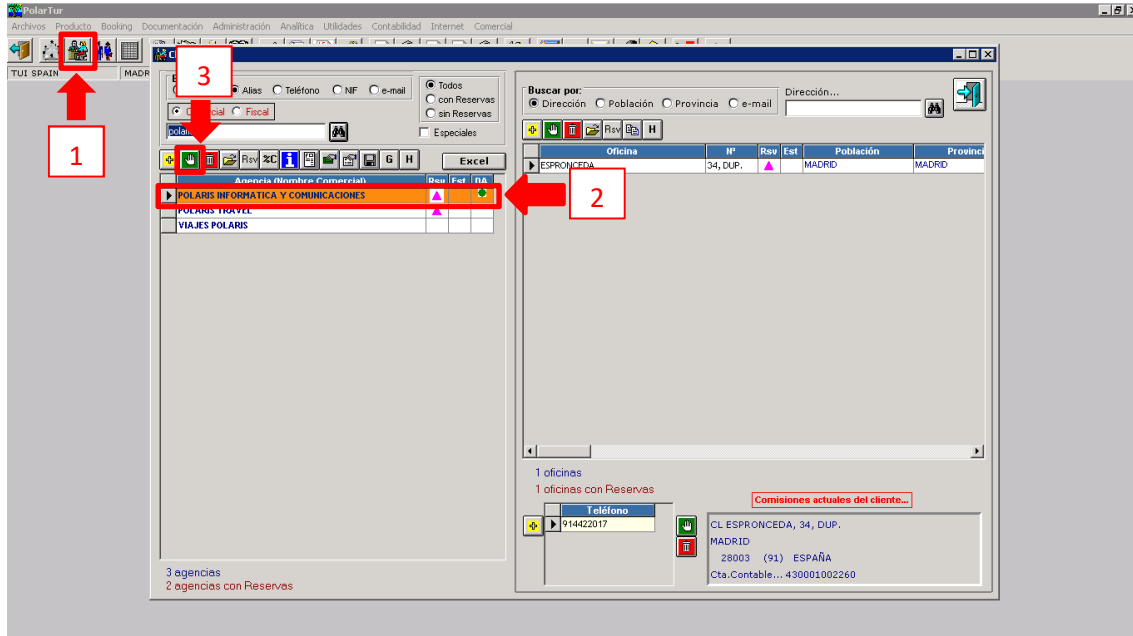
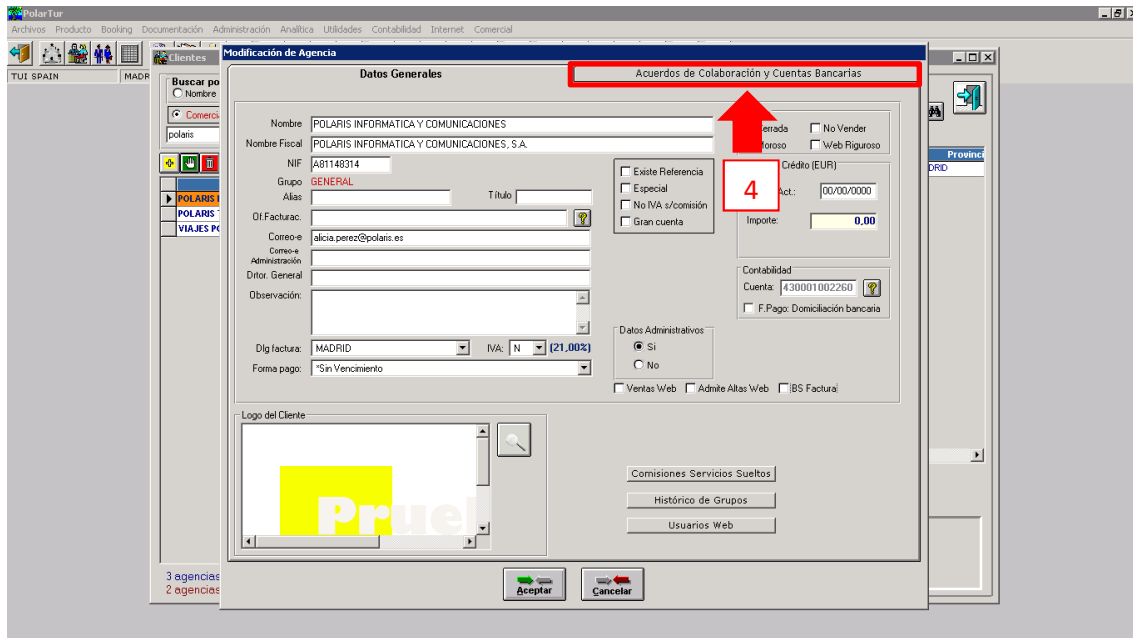


How modify or add a credit agreement for LTE Brand

1. Click on Clients: Agencies and Offices
2. Search for the Travel Agency that you want modify in the list and select it
3. Click on Modify Button

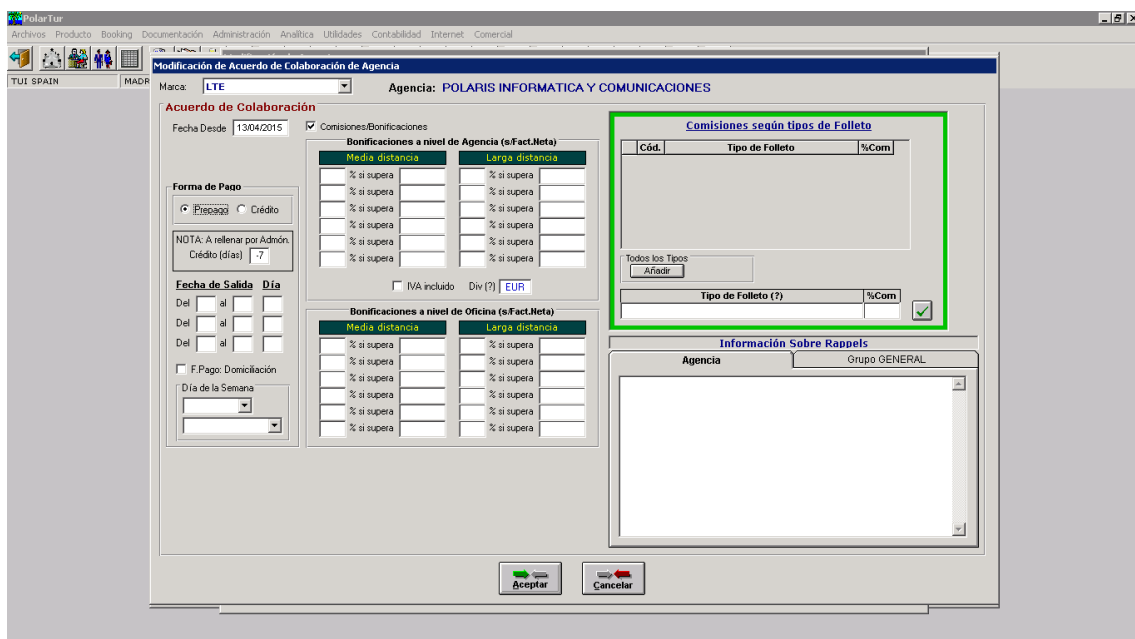
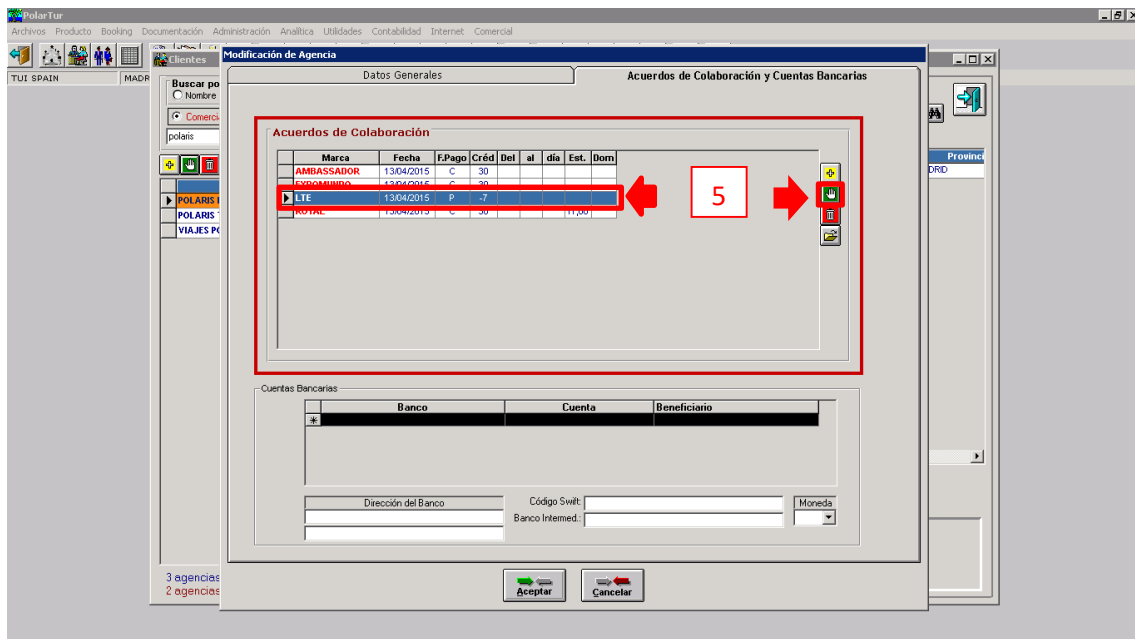


4. Click on Partnership agreements and bank accounts tab

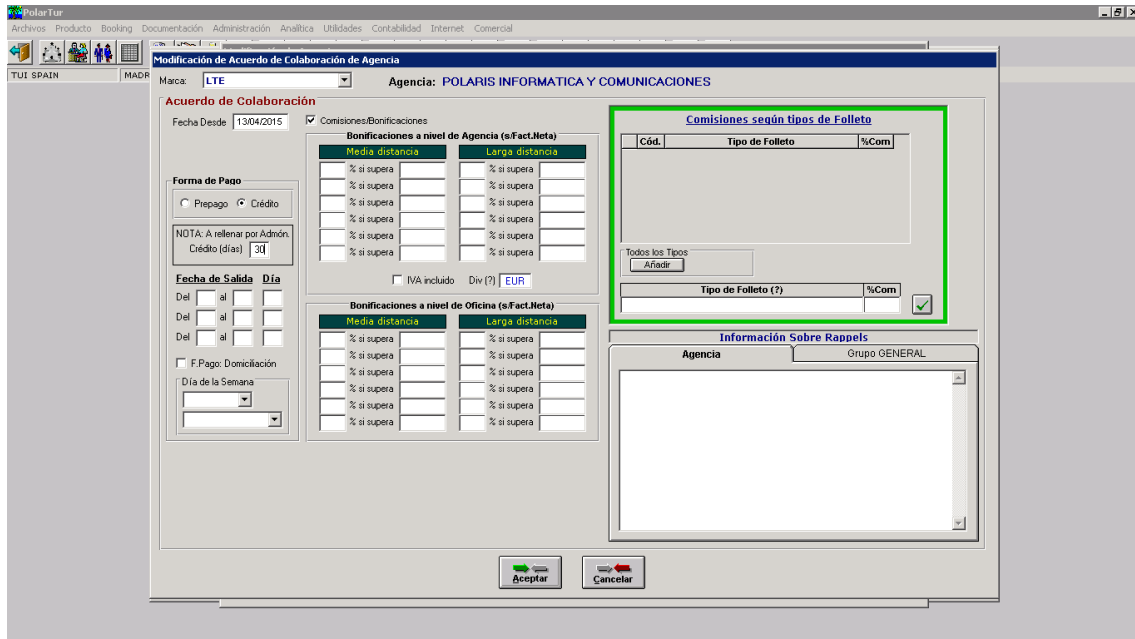


If the travel agency have an agreement with yours, you can modify only for LTE brand like following.

5. Select LTE into the agreements collaboration table and click modify button

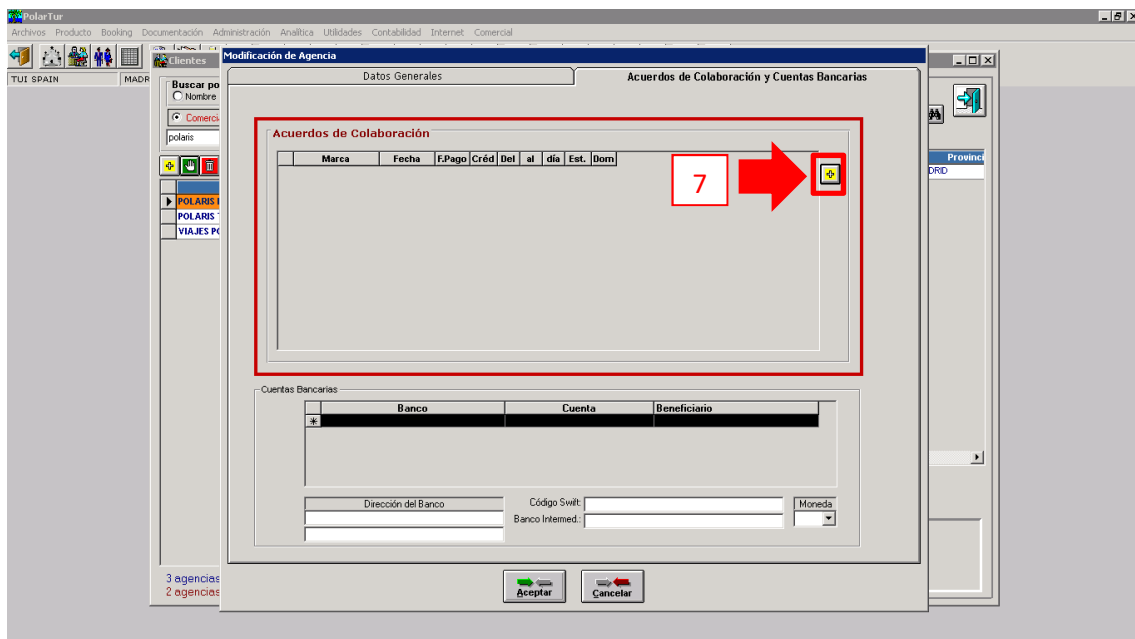


6. Click on Credit and put the number of days into the field Credit (days) and click on Aceptar button

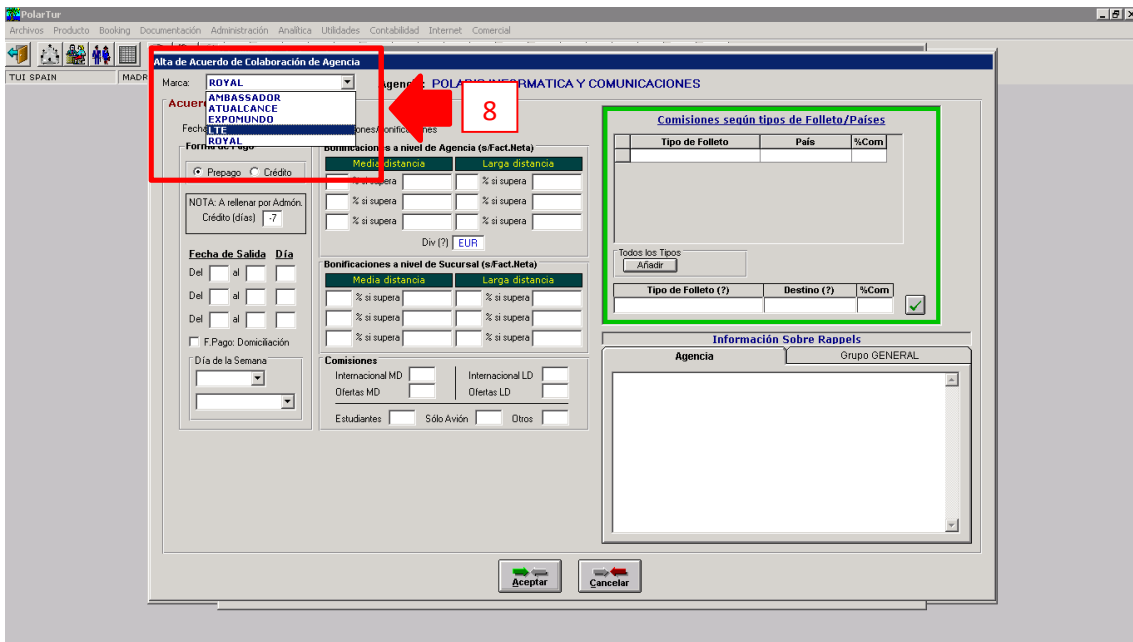


If the travel agency haven't an agreement with us, you can add a new one for LTE brand

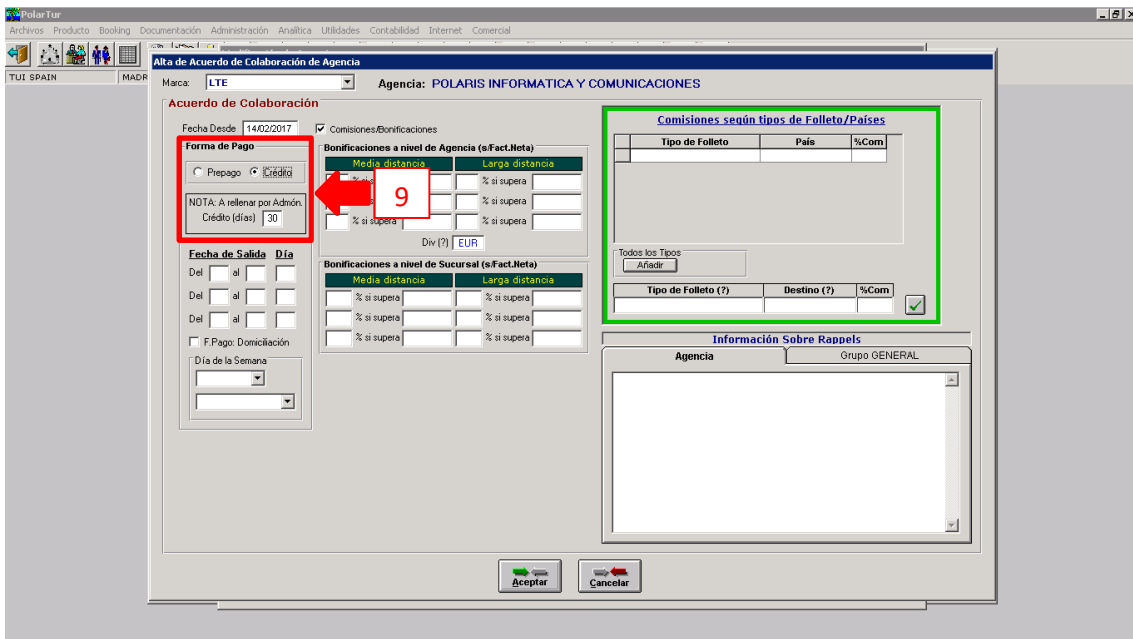
7. Click on Add button

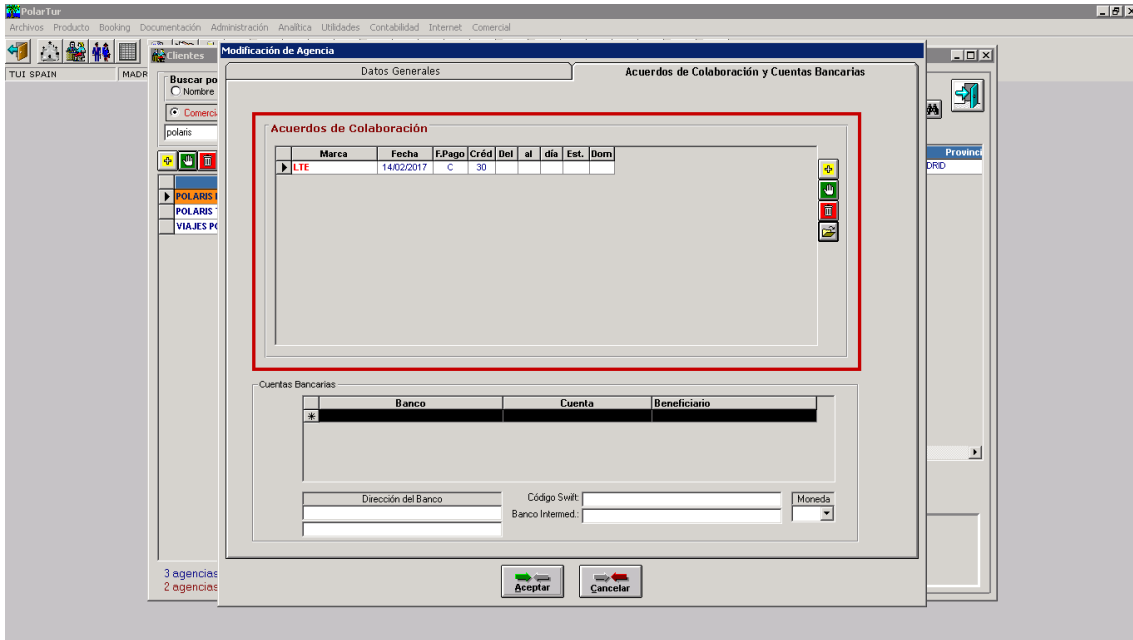


8. Select LTE brand



9. Click on Credit and put the number of days into the field Credit (days) by default the system put 30 days but you can modify the number and click on Aceptar button





In the LTE website, if the agents are logged:



In the checkout process they can skip payment, in this case it's not mandatory to do the payment with credit card for book.

The screenshot shows a web browser window with the URL `es-staging.lte.booking.polarur.net/es/Booking/Payment/1cwx77P5dkySRqK4diDw`. The TUI logo is at the top left. The page title is "Forma de pago". A progress bar shows three steps: "DATOS PERSONALES", "FORMA DE PAGO" (active), and "CONFIRMACIÓN". A blue banner contains the text: "Atención Por favor, introduce los datos de pago a continuación para tramitar tu reserva." Below this is a button labeled "Saltar pago tarjeta", which is highlighted with a red box. A red arrow points from a red-bordered box containing the text "Skip payment Button" to the button. On the right, there is a "HOTEL | RESERVA" section with a "Volver" button and a "Detalles del Viaje" box showing a price of "243,33 €". The details include: "Hotel", "TRYP by Wyndham Berlin City East (1 Hab)", and dates "20/02/2017 - 27/02/2017". At the bottom, there is a footer with copyright information and links for "Condiciones de Uso", "Condiciones de Contenido", "Privacidad", and "Condiciones Generales".